

# Clevelands House

Minett, Ontario P0B 1G0

Date
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## EMPLOYMENT APPLICATION

PERSONAL DATA			
Family Name		First/Given Name	
Mailing Address		Permanent Home Address, if different from mailing address	
Town/City	Province	Town/City	Province
Postal Code	Phone Number	Postal Code	Phone Number
Are you legally eligible to work in Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been convicted of a criminal offense other than one under a provincial statute or one for which you have not been granted a pardon? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you between 18 and 65 years of age? (as of May 1 <sup>st</sup> of this year) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you have a valid Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No			

EDUCATION			
SECONDARY SCHOOL		BUSINESS, TRADE OR TECHNICAL SCHOOL	
Highest grade or level completed		Name of course	Length of course
Type of certificate or diploma received (expected)	Year	Type of certificate or diploma received (expected)	Year
COMMUNITY COLLEGE		UNIVERSITY	
Highest grade or level completed	Length of program	Name of course	Length of course
Type of certificate or diploma received (expected)	Year	Type of certificate or diploma received (expected)	Year

<p><b>NOTE TO ALL APPLICANTS</b></p> <p>Employees are hired for an agreed upon season by contract. Since Clevelands House is open from mid-May to mid-October, all applicants who are available for the entire season will be contracted for that entire time period. University and college students who's schooling starts again for the year on Labour Day Tuesday, can be expected to be contracted from mid-May to Labour Day Monday. High school students can expect to be contracted from mid-June to Labour Day Monday. Therefore, when filling in your dates below, make certain that you are in a position to work the full period stated, as all bonuses and gratuities would be forfeited if the employment agreement is not fulfilled to the last day. Absolutely no contracts will be shortened to allow you to leave early.</p> <p>IF I AM ACCEPTED, I WILL BE AVAILABLE FOR EMPLOYMENT:</p> <p>FROM: _____ TO: _____</p>
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POSITIONS AVAILABLE (Please indicate 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> choice)			
Dishwasher	_____	Housekeeper	_____
Storehousekeeper	_____	Groundskeeper	_____
Laundry Porter	_____	Bar Server	_____
Laundry Assistant	_____	Dining Room Server	_____
Junior Cook	_____		_____
Lifeguard	_____		_____
Children's Counselor	_____		_____

EMPLOYMENT	
Name of present/last employer	Position
Address	Period of Employment From: _____ To: _____
Town/City Province Postal Code	Name of Supervisor Phone Number
Type of Business	Reason for leaving
Duties/Responsibilities _____	
Name of last employer	Position
Address	Period of Employment From: _____ To: _____
Town/City Province Postal Code	Name of Supervisor Phone Number
Type of Business	Reason for leaving
Duties/Responsibilities _____	

**GENERAL INFORMATION**

- Successful applicants will be employed according to an agreed upon contract covering a specific employment period.
- Employees will be paid by cheque on a bi-weekly basis unless otherwise agreed upon in the employment contract.
- If an employee is discharged for just cause, he/she will be paid within 7 days, up to the end of the last day worked.
- Should an employee voluntarily leave or resign before the completion of the contract period outlined in the employment agreement, he/she will forfeit all rights to any incentives bonuses, or gratuities which may have accrued during the season. In the case of extenuating circumstances, management may, at its sole discretion, waive this clause.

I HEREBY DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND COMPLETE TO MY KNOWLEDGE. I UNDERSTAND THAT A FALSE STATEMENT MAY DISQUALIFY ME FROM EMPLOYMENT OR CAUSE MY DISMISSAL.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

PLEASE RETURN YOUR APPLICATION PROMPTLY TO CLEVELANDS HOUSE, MINETT, ONTARIO P0B 1G0 OR FAX TO (705) 765-6296.

FOR OFFICE USE ONLY	FOR OFFICE USE ONLY